

Job Class: Non-Exempt

Reports To: MARKETING MANAGER

Job Summary: Responsible for preparing and directing the preparation of food to be served complying with all applicable sanitation, health, and personal hygiene standards and following established food production programs and procedures. Responsible for the appropriate use of facility supplies and equipment, and minimize loss, waste, and fraud.

Essential Functions and Responsibilities: *NOTE: Brewer Oil Co. unilaterally may change the requirements of this job description at any time. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. These include, but are not limited to, the following:*

- Prepare and direct preparation of food served using established production procedures and systems
- Determine amount and type of food and supplies required using production systems
- Ensure availability of supplies and food or approved substitutions in adequate time for preparation
- Comply with established sanitation standards, personal hygiene, and health standards
- Observe proper food preparation and handling techniques
- Responsible for training Grill Assistant Manager, and Grill employees
- Store food properly and safely, marking date and item
- Request necessary equipment repair and maintenance
- Oversee the clean up of work area and provide inspection
- Perform other duties as assigned

Required Qualifications (includes education, skills and experience): *The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Minimum high school graduate, or equivalent preferred
- Must be a minimum of 17 years of age
- Prior experience in related food service positions required
- Prior experience in supervising food preparation services, preferred
- Responsible for ensuring that safety process are followed, including universal precautions and safe work practice
- Assist in correcting unsafe working conditions and requesting equipment repair and maintenance needs
- Promotes positive public relations with customers
- Responsible for ensuring that uniform dress code including personal hygiene are followed

Needed Attributes:

- Able to work with a diverse group of people
- Customer service oriented
- Positive and friendly attitude
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Working Conditions and Physical Effort: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Ability to regularly stand for long periods of time to provide customer service
- Ability to reach, lift, bend, kneel, stoop, push and pull items weighing up to 50 pounds
- Work area contains increased heat levels for extended periods of time
- Must use cleaning chemicals and sprays to clean work area

I have read and understand the above job description. I verify that I meet the required qualifications and am able to perform the essential functions and responsibilities of this job description.

Full Name (printed)

Signature

Date